

A Regular meeting was held by the Town Board of the Town of Allen, located at 4949 Klein Road in the Town of Allen, County of Allegany was held on January 14, 2025

PRESENT	Supervisor	Zach Badgley
	Councilman	Richard Hunt
		Jeffrey Steadman
	Town Clerk	Jame J. VanDewalker
	Hwy Superintendent	Raymond Dennis

ABSENT: Councilman Todd Krzeminski

OTHERS PRESENT 5 Townspeople

Deputy Supervisor Badgley called the meeting to order at 7:24pm

NEW BUSINESS:

Organizational Matters

Resolution 01-2025

Whereas it is necessary to set a meeting schedule and meeting place, The Town Board will keep the long-standing time of 7:00 pm on the second Tuesday of the month at the Town Hall Building at 4949 Klein Rd.

Whereas, it is necessary to establish a depository for Town funds, The Town historically has used Community Bank for the depository, the Town will continue to use Community Bank NA which is FDIC insured.

The Procurement Policy in place will remain the same.

The Town of Allen will continue to use a standard 8 hr work day.

No change for the Town Attorney, it will remain for the time to be Mr Degnan

Town Historian – Zach Badgley

The Town will continue to use the Olean Times Herald for news outlet.

Resolution 02-2025

Mr James Sylor has inquired about placement on the Board of Assessment and Review. If appointed he will replace Mr William Sylor, who has served many years.

On a motion made by Supervisor Badgley, seconded by Councilman Steadman, the Board appoints Mr James Sylor to the BAR.

3 AYES – Badgley, Steadman, Hunt

0 NOES

MOTION CARRIED

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Resolution 03-2025

Due to the DEC discontinuing the printing of licenses on supplied stock, they have allowed for an extra \$1 charge for printing. The \$1 will be 100% collected by the Town.

On a motion made by Supervisor Badgely, seconded by Councilman Steadman, the Town will allow the Clerk to collect the \$1 printing fee.

3 AYES – Badgley, Steadman, Hunt

0 NOES

MOTION CARRIED

CLERK REPORT:

Clerk VanDewalker presented the Clerk report, Minutes and statements for the month of December for review.

Resolution 04-2025

On a motion made by Supervisor Badgley, seconded by Councilman Steadman, the Clerk's report and minutes are

ACCEPTED

3 AYES – Badgley, Steadman, Hunt

0 NOES

MOTION CARRIED

SUPERVISOR REPORT:

Supervisor Badgley presented the monthly Statements for the Supervisor for the month of December.

Resolution 05-2025

On a motion made by Councilman Hunt, seconded by Councilman Steadman the Supervisors Report is ACCEPTED

3 AYES –Badgley, Steadman, Hunt

0 NOES

MOTION CARRIED

HIGHWAY REPORT:

The roof is sweating and needs to be addressed.

Grader update: The Grader is ordered, however, there is no serial number that has been created yet. Without a serial number there can be no invoice.

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Supervisor Badgley and Superintendent Dennis will meet with Bladwin to discuss payment for the grader.

AUDIT OF CLAIMS:

Resolution 06-2025

On a motion made by Councilman Steadman seconded Councilman Hunt, the Town Board has approved the General Fund, voucher #97-102 and authorized for payment \$1902.28 and voucher #1-10 and authorized for payment \$ 8083.22. For the Highway fund, Voucher #102-110and authorized for payment \$14,896.70 and vouchers #1-2 and authorized for payment \$4,632.72.

3 Ayes- Badgley Hunt, Steadman

0 Nays

MOTION CARRIED

With no further business, on a motion made by Supervisor Badgley seconded by Councilman Hunt the meeting is adjourned at 8:13 pm unanimously.

