

A Regular meeting was held by the Town Board of the Town of Allen, located at 4949 Klein Road in the Town of Allen, County of Allegany was held on February 13, 2024

PRESENT	Supervisor	Erica Torrey
	Councilman	Dale Gelser
		Jeffrey Steadman
		Richard Hunt
		Todd Krzeminski
	Town Clerk	Jame J. VanDewalker
	Hwy Superintendent	Raymond Dennis

OTHERS PRESENT 8 Townspeople

Supervisor Torrey called the meeting to order at 7:00pm

CLERK REPORT:

Resolution 10-2024

Clerk VanDewalker presented the Clerk’s report, statements and Minutes for the month of January.

On a motion made by Councilman Gelser, seconded by Supervisor Torrey, the Clerk’s report is ACCEPTED

5 AYES –Torrey, Gelser, Steadman, Hunt, Krzeminski

0 NOES

MOTION CARRIED

SUPERVISOR REPORT:

The monthly Statements for the Supervisor for the month of January.

Resolution 11-2024

On a motion made by Councilman Gelser, seconded by Councilman Hunt the January supervisor’s Statement is ACCEPTED

5 AYES –Torrey Gelser, Steadman, Hunt, Krzeminski

0 NOES

MOTION CARRIED

HIGHWAY REPORT:

Mr Scott Wilkens is offering to purchase the scrap box for \$750.00. Councilman Hunt countered with \$850.00 and the offer was accepted. The Town Board agreed to sell the scrap tenco box for \$850.00, the highway department can help load, but will not deliver.

Resolution 12-2024

On a motion made by Supervisor Torrey, seconded by Councilman Gelser, the town accepts \$850.00 for the scrap tenco box.

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5 AYES –Torrey Gelser, Steadman, Hunt, Krzeminski

0 NOES

MOTION CARRIED

The scrap garage doors that are taking up parking space need to be disposed of. Councilman Hunt has offered the town \$100.00 for the scrap doors.

Superintendent Dennis has asked if anyone has given any consideration to the Town Law that he has drafted regarding placing weight limits on the roads and requiring bonds?

Bonds are returned to the bonded so long as there is no damage, with a permit the town would keep the fees.

There has been no answers yet to the back vacation pay owed to Superintendent Dennis.

Gravel pit- the lawyer has responded to the Clerks email that he would need copies of the deed, survey and any important documents pertaining to the gravel pit.

It is unclear if there is a retainer left from the previous year, the retainer agreement would need to be reviewed.

Resolution 13-2024

On a motion made by Councilman Gelser, seconded by Councilman Hunt the Town Board would like to move forward with sending Attorney Degnan all information for the Gravel Pit so he can work on the sale.

5 AYES –Torrey Gelser, Steadman, Hunt, Krzeminski

0 NOES

MOTION CARRIED

Two loan proposals have been obtained. Community Bank is offering 5.92% interest 4 or 5 year loan. The Town must have a bond written.

KS State Bank offers a 3-, 4- or 5-year

loan, interest rates differ with the length of loan schedule. No bond needed.

A new grader can be purchased with the use of CHIPS funds. CHIPS reimburses after the receive the invoice and cancelled check. There is nearly \$100,000 difference between John Deere and CAT. All quotes are from an OGS government contract. Approximate deliver after six months. The grader being looked at has a 7 year warranty and costs \$302,709.

It is requested that someone from Bladwin come to discuss how the grader could be purchased and where that puts the Town financially.

Resolution 14-2024

On a motion made by Councilman Gelser, seconded by Councilman Steadman the Town Board will hold a special meeting to discuss the dump truck loan.

5 AYES –Torrey Gelser, Steadman, Hunt, Krzeminski

0 NOES

MOTION CARRIED

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Resolution 15-2024

On a motion made by Councilman Gelser, seconded by Councilman Steadman the Town Board will hold a special meeting to discuss the lawyer/gravel pit issues, ask bookkeeper for financial answers and dump truck purchase.

5 AYES –Torrey Gelser, Steadman, Hunt, Krzeminski

0 NOES

MOTION CARRIED

Date to be announced.

Superintendent Dennis has presented the Board with the Agreement to Spend Highway funds. Seavert and Ludwig are projected to be the CHIPS project.

The Town Board has reviewed the Agreement and signed said agreement.

Resolution 16-2024

Supervisor Torrey made a motion to approve the Agreement to Spend Highway Funds Councilman Hunt, seconded.

5 AYES –Torrey Gelser, Steadman, Hunt, Krzeminski

0 NOES

MOTION CARRIED

AUDIT OF CLAIMS:

Resolution 17-2024

On a motion made by Councilman Gelser seconded Councilman Hunt, the Town Board has approved the Highway Fund, voucher #5-15 and authorized for payment \$14,577.64 General fund, Voucher #17-29 and authorized for payment \$5,357.47.

5 Ayes- Gelser, Hunt, Steadman, Hunt, Krzeminski

0 Nays

MOTION CARRIED

JCAP Grant has been denied for this cycle. Because the Building is a shared space and because the Town had not allocated Funds to a Grant Project, the State JCAP program has denied the application.

The tax increase that was believed to be passed by the board was 9%, the tax bills were sent out at 15%, Baldwin will need to answer the question about the difference.

Town of Allen, Organizational Meeting

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Whereas it is necessary to adopt certain policies or set certain parameters for the Town to function The Town Board has adopted the following.

The town board regular meetings will be held on the second Tuesday of each month at 7:00 pm at the Town Hall building.

The Town historically has used Community Bank for the depository, the Town will continue to use Community Bank NA which is FDIC insured.

The Procurement Policy in place will remain the same.

The Town of Allen will continue to use a standard 8 hr work day.

No change for the Town Attorney, it will remain for the time to be Mr Degnan

Town Historian – Zach Badgley

The Town will continue to use the Olean Times Herald for news outlet.

The Town Board will appoint Zach Badgley to the Board of Assessment and Review.

Resolution 18-2024

Whereas, it is necessary to sign an agreement to receive and give help and be in compliance with the County for such aide to happen, The Town of Allen will need to sign the Mutual Aide agreement.

On a motion made by Supervisor Torrey, seconded by Councilman Gelser, the Town will sign the mutual aide agreement.

5 AYES – Torrey, Gelser, Steadman, Hunt Krzeminski

0 NOES

MOTION CARRIED

In celebration of the bicentennial that has passed, resident Bonnie Leigh had come forward with an idea to have a local artist draw a mural for the Town. If enough historical pictures can be found then the Town will reach out to the artist to have the drawing done.

The Clerk has presented the Town Board with the annual report, bank statements, receipt books, Cash book log and reports for annual review along with the tax collection bank statements, log book, settlement statements.

Resolution 19-2024

On a motion made by Supervisor Torrey, seconded by Councilman Gelser, the board has reviewed the above stated material and found the Clerk/Collector books in good order.

5 AYES – Torrey, Gelser, Steadman, Hunt Krzeminski

0 NOES

MOTION CARRIED

With no further business, on a motion made by Councilman Gelser seconded by Supervisor Torrey the meeting is adjourned at 8:30 pm unanimously.

